

Generate these reports ... note that the "Participant Results Reports" needs for you to click on the NAME (italics) so that the participant results reports box shows us and allows you to check to display the entire question

The screenshot shows a software window titled "Turning Reports - backup save Session 10-1-2008 8-41 AM". The interface has two tabs: "Sessions" and "Reports". The "Reports" tab is active, displaying the instruction "Please select the report(s) to generate". Below this is a section titled "Reports by Category" with a tree view of report categories. The "Participant Results Reports" category is selected and highlighted in blue. A red arrow points from the text on the left to this category. Below the tree view is a section titled "Participant Results Reports" with three checkboxes: "Display entire question" (checked), "Exclude question text" (unchecked), and "Change numeric responses to alphabetic responses (1 = A, 2 = B, etc)" (unchecked). Another red arrow points from the text on the left to the "Display entire question" checkbox. To the right of the main interface is a preview window titled "Microsoft Excel - Sample.xls" showing a grid. Below the preview window is the text "Description and Report Sample" and "Report Description". At the bottom right of the window are two buttons: "Exit" and "Generate Report".